

PARISH OF THE DUNSFORTHS

Village Annual General Meeting Minutes

12th October 2020 at 6pm at St. Mary's Church, Lower Dunsforth

Present: Nic Holmes (Chair) and 16 electors

1. Minutes of AGM 16th May 2019

1.1. The minutes of the previous AGM were proposed as a true record by Joan Holmes and agreed by the meeting

2. Matter arising

2.1. None

3. Resignation and Election of Officers

3.1. Nic Holmes resigned as Chair.

3.2. The following office holders were proposed for the period until the 2021 AGM by Keith Ramsey and agreed by the meeting:

3.2.1. Chair - Joan Holmes

3.2.2. Vice Chair - Rob Sanderson

3.2.3. Secretary and Financial Officer – Nic Holmes

3.2.4. Flood Wardens - Rob Sanderson, Neil Hardaker, Graham Sanderson, Mark Dobby

3.3. In the absence of other information it was assumed that the following are able to continue their roles:

3.3.1. Footpath Officer - Georgina Bean

3.3.2. Neighbourhood Watch Leads - John Ayres, Alan Bailey

4. Chairman's Annual Report

4.1. Appended to these minutes

5. Finance Report for year ending 31st March 2020

5.1. A copy of the DRAFT financial account is appended. Along with the governance report, formal publication and submission of the accounting statements were approved by the meeting.

6. Millennium Fund

6.1. Joan Holmes reported that the fund had received income of £578 and made payments of £474 taking the cash balance to £1217 at the end of the financial year on 31 May 2020.

6.2. Balance sheet statements for the previous two years are appended to these minutes.

7. Transport, Flood Watch and Footpaths Reports

7.1. Reports carried over to the ordinary meeting.

8. Any other business

8.1. None

Nic Holmes

Parish of the Dunsforths Meeting Chairman's Annual Report

The AGM has obviously been delayed significantly this year due to the pandemic. Reporting and the annual return are now overdue but an extension has been secured to allow the Parish Meeting to convene and review the year.

Key matters for this report have been covered in ordinary meeting minutes or in the financial statements.

I would like to thank:

1. Joan Holmes for driving through the VETS scheme and defibrillator installation and continuing to manage the millennium fund along with Linda Hardaker
2. Everyone involved in the emergency planning work for the parish
3. Nick Wilson for again acting as internal auditor for the accounts

As reported last year, I am resigning as Chair at this AGM after 5 years in post. The future structure and administration of the parish is uncertain and I had hoped that the Community Governance Review would have provided a clear direction by now but the Covid-19 pandemic has intervened. However, I'm really pleased and grateful that Joan Holmes has agreed to be Chair through this next stage whilst I continue to support as a secretary and RFO .

Nic Holmes
12 October 2020

Parish of the Dunsforths Financial Accounts 1st April 2019 to 31st March 2020

STATEMENT OF RECEIPTS & PAYMENTS

			<u>2018/19</u>	<u>2019/20</u>
		<u>Notes</u>		
Receipts				
HBC	Precept		1515.00	2019.00
Rust & Holmes	Bench	1	0.00	1822.00
NYCC	Highways Verges	2	165.99	165.99
Two Ridings	Grant		274.00	0.00
Total			1954.99	4006.99

Payments

Elliot, Rust & Holmes	Bench	1	0.00	1822.00
R Sanderson	Verge Cutting		642.00	762.00
BHIB	Insurance		187.44	330.49
BACLA	Donation	3	0.00	200.00
BCC	Donation	3	0.00	200.00
YLCA	Membership		61.00	62.00
D Oldfield	Web Hosting		0.00	50.00
N Holmes	Printing		0.00	10.00
Claro	Drainage Rates		3.33	2.25
Thorpe Trees	Grant funded trees		274.33	0.00
Millennium Fund	Defibrillator Installation		200.00	0.00
Total			1368.10	3438.74

Receipts less Payments **586.89** **568.25**

BALANCE SHEET

			<u>31/03/19</u>	<u>31/03/20</u>
Upper Dunsforth Millennium Copses		4	1000.00	1000.00
Noticeboard at Lower Dunsforth		5	0.00	0.00
Bench at Upper Dunsforth		5	0.00	0.00
Telephone Box		6	209.60	52.40
Cash			5214.50	5782.75
			6424.10	6835.15

BANK RECONCILIATION

Closing Balance			5214.5	5,782.75
Prepayments			0.00	0.00
			5,214.50	5,782.75
Opening Balance			-4,627.61	-5,214.50
Difference (see above)			586.89	568.25

Notes

- Upper Dunsforth bench repair fully funded. Receipts and Payments
- 1 offset.
 - 2 Partial funding of the parish verge cutting
 - 3 Two year's worth of donations (not paid in 2018/19).
 - 4 Land not depreciated
 - 5 Assets fully depreciated
 - 6 Part year's depreciation remaining

DUNSFORTHS MILLENNIUM FUND

Balance Sheet 01.06.2019 – 31.05.2020

Income

Opening Balance	Skipton Building Society	£1113.08
02.08.2019	Pimms, Puds and more	566.00
1.04.2020	Interest	12.17
Total		£1691.25

Expenditure

21.06.2019	Defib Ann. Support Costs	162.00
21.06.2019	VETS Set-up costs	45.00
21.06.2019	Costs re Defib and Pimms and Puds	105.00
31.05.2020	Defib Ann. Support Costs	162.00
31.05.2020	Closing Balance	£1217.25
Total		£1691.25

Prepared by Linda Hardaker 04.06.2020.

DUNSFORTHS MILLENNIUM FUND

Balance Sheet 01.06.2018 to 31.05.2019

Income

Opening Balance	Skipton Building Society	£1052.08
06.07.2018	Pimms and Puds	£1114.50
07.09.2018	Hideaway Quiz	440.00
20.08.2018	Raffle (Radmore)	110.00
21.01.2019	Dunsforth Village Meeting	200.00
15.04.2019	Interest	16.50
Total		£2963.08

Expenditure

12.01.2019	Defibrillator and fittings	£1850.00
31.05.2019	Closing Balance	£1113.08
Total		£2963.08

Prepared by Linda Hardaker 12.06.2019